

Organizational Meeting

Name of Club: Kiwanis Club of _____

How often would you like to meet? _____

Location of Meeting: _____

What day of the week would you like to meet? _____

What time would you like to meet? _____

ELECTION OF OFFICERS

President: _____

President Elect: _____

Secretary: _____

Treasurer: _____

Directors: _____

CLUB BYLAWS AND POLICIES

Annual dues amount: _____ \$125 _____

Number of VPs: _____ 0 _____

Number of Directors: _____ 3 _____

President (etc.) will serve for how many years: _____ 1 _____

Secretary will be elected or appointed? _____ Elected _____

Absentee voting is allowed/not allowed? _____ Not allowed _____

To perform a financial review the club will appoint: _____ a standing committee _____

A member is not considered in good standing: _____ 3 months _____